



ADUR & WORTHING  
COUNCILS

**Adur Executive Member for the  
Environment, Worthing Executive  
Member for Regeneration**  
Ref. No. JAW/007/21-22

**Date of Decision:** 03 September 2021

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

**Record of Decision:** JAW/007/21-22 Renewal of Flowbird Contract

**Decision taken by:**

Adur Executive Member for the Environment  
Worthing Executive Member for Regeneration

**Declaration of Disclosable Pecuniary Interests:**

WBC Executive Member for Regeneration: I hereby confirm that I do not have any disclosable pecuniary interest in this item.

ADC Executive Member for Environment: I hereby confirm that I do not have any disclosable pecuniary interest in this item.

**Decision:**

Councillor Emma Evans, ADC Executive Member for Environment, has agreed to abstain as a Worthing matter.

To authorise Officers to extend the existing contract with Flowbird who are responsible for the maintenance of the existing parking equipment for an additional 3 years, from 2021 to 2024 which will allow Officers to go out to tender to procure new parking equipment in 2023/2024.

**Key Decision:** Yes

**Reason For Decision:**

As set out in the Officers report:

The equipment at the Multi-Storey Car Parks is specialist and only Flowbird are able to maintain the equipment.

Without the maintenance agreement being extended with Flowbird, this would run the risk of the equipment failing and it would be more costly to the Council to call out an engineer without a maintenance agreement being in place. This could potentially result in a reduction of income where customers cannot be charged for parking, no enforcement can take place, and the Council will no-longer be complying with the Off-Street Parking Order or Traffic Management Act 2004.

Extending the contract for three years, rather than procuring new equipment will ease pressure on the Council's capital budgets and allow for any replacement to be brought in line with redevelopment plans for Grafton MSCP.

<b>Alternative Options Considered:</b>			
1. To refuse this request - not operationally viable			
2. To go to new procurement now - will place undue pressure on resources and not align with the town centre MSCP re-provision plans.			
<b>Other Matters Considered:</b>			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		
<b>Consultation:</b>			
This report was circulated to Councillors, and published on the Council's website on 19 August 2021. The following consultation responses were noted by the decision maker: No representations were received.			
<b>Background Papers:</b> None			
<b>Contact Officer:</b>			
Jason Passfield			
Parking Services Manager			
01903-221466			
<a href="mailto:jason.passfield@adur-worthing.gov.uk">jason.passfield@adur-worthing.gov.uk</a>			
<b>Call-in:</b> The call-in deadline for this decision will be 5:00pm on 10 September 2021			



**Signed:** ..... **Date:** 2 September 2021

**Name:** Cllr Kevin Jenkins, WBC Executive Member for Regeneration



**Signed:** ..... **Date:** 2 September 2021

**Name:** Cllr Emma Evans, ADC Executive Member for Environment

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